

**Minutes of Foveran Congregational Board Meeting in Holyrood Chapel, Newburgh, at 7.30pm on**

**Tuesday, 16 January, 2018**

The Board met and was constituted with prayer by Ricky Reid. Ricky highlighted the importance of prayer and encouraged all members to pray and attend prayer meetings.

**Apologies** were received from Lindsey Dickie.

**Sederunt:** Sue Edwards, Mary Smith, Ricky Reid, Alasdair Sloan, John Fordyce, Christine Fordyce, Jane Bradford, Andrew Mitchell, Margaret Wilson, Zander Kirk and Pamela Sloan.

**Minutes**

The minutes of the previous meeting were approved. Sue proposed, Andrew seconded. All in favour.

**Matters Arising**

**Wedding and Funeral Charges**

The current charges are as follows: £140 church, £30 beadle, £30 organist. Alasdair proposed these be increased to: £150 Church, £50 beadle and £50 organist. Jane seconded. All in favour.

**Rota for Open Church**

With effect from w/c 22 January:

Monday – Sue opens 10am. Jane closes 3pm

Tuesday – Bible study open and close

Wednesday – Paula opens 10am. Christine closes 3pm

Ricky advised that there is no problem if the church opens slightly earlier than 10am. Jane confirmed that she is working on the 'Church Open' A board.

**Correspondence**

Sue highlighted the poster on display on the inside door of the Session Room. It was received from 121 regarding Violence Against Women. All agreed that this was the most appropriate place for it and the Board will keep a watching brief on other communication as received. Ricky advised that Lindsey, as Safeguarding Officer, is the first point of contact if anyone comes across an issue and hall users are duty bound to be aware of the Church's policies. This should be communicated in any leaflet/communication regarding hiring of the hall.

**Property Report**

Andrew reported.

**Church Hall**

Ian Simpson is working on the hall heaters. Following completion it was agreed that a letter and voucher will be sent to him as he has saved the Church money. The property committee to propose the value. Andrew to talk to the planners regarding the position of the noticeboard for the church hall. The property committee to discuss blind/s for the church hall as requested by the Cronies.

**The Manse**

A breakdown of the Hamilton invoice has been requested regarding the work carried out in the manse in 2015/2016. Pamela to search past minutes for approval of the work and cost.

**Church**

The Church doors were discussed and Pamela read out the minutes from 13 June, 2017 "A quote for £881.60 incl VAT was received from Ian Alexander to retain original doors and make them open outwards and fix the locks. Alasdair proposed we go ahead with Ian Alexander's quote. Jane seconded. All in favour. It was agreed that Jane will contact planning for advice re installing glass doors in the foyer, as this may not comply with fire safety. " Jane advised that she will contact Ian Alexander to go ahead with the doors and speak to the planners. For the church to look more welcoming it was agreed that both front doors will be open on a Sunday with the heaters on and the inner door closed.

Andrew to chase Benchmark regarding the Church noticeboard.

### **Foveran Church**

A quote for sheets of perspex to protect the windows has been received at the cost of £3,528+ VAT. The property committee to discuss.

### **Financial Report**

Alasdair distributed draft, unaudited accounts for the year to December, 2017. The figures show a deficit of £1,785, however. income is up on the previous year. Included is a draft budget for 2018 and Alasdair requested that comments be passed to him. Alasdair advised that he will consider how to address the deficit of the Hamilton invoice for £4,500.

Zander advised that the Corner Café committee like to know specific areas for donation. Alasdair and Andrew to consider. Mary to advise Alasdair of any changes to the budget regarding the proposed income for Activities to Generate Funds.

### **Social Report**

Mary advised that the Burns Supper, jointly with the Golf Club, will take place on Saturday, 27 January and different people are involved this year.

### **Newsletter**

Pamela reported that Jane, Ricky and Pamela are meeting on Monday, 22 January to view the content of the next newsletter which will focus on the year ahead and provide many advance dates.

### **Any Other Business**

Ricky advised that the following items are due for Presbytery inspection in March – Property Register, Safeguarding Register, Session Minutes, Board Minutes, Communion Roll, Baptismal Register and Minister's Log Book. All items to be with Ricky on Sunday, 4 March, 2018.

### **Date of Next Meeting**

The date of the next meeting will be Tuesday, 17 April, 2018 at 7.30pm.

**Chairman:**

**Clerk:**